



A Guide To ESigning With Prosolution & Signable

Further Education electronic signing that keeps your learner information organised, so you can focus on the more important things.



We'll cover...

- What is Prosolution & Prosuite?
- How do I electronically sign learner forms?
- What is Signable & eSigning?
- Further education benefits of eSigning



What is Prosolution & Prosuite?

As part of the extensive software suite, One Advanced, Prosuite helps educators automate and digify slow, labour-intensive processes.

The suite includes a range of different solutions to aid further education professionals, including the Management Information System (MIS), Prosolution.

Prosolution allows Further Education colleges, training providers and councils access to intuitive, automated systems to manage:

Electronically manage:

- Enquiries & Applications
- Timetables & Registers
- Change Requests
- Exams
- Reporting
- Mobile registers application; available on Android, iOS and Windows Mobile.
- & More!

How does it work?

How can you send out forms & agreements for electronic signature using Prosolution?

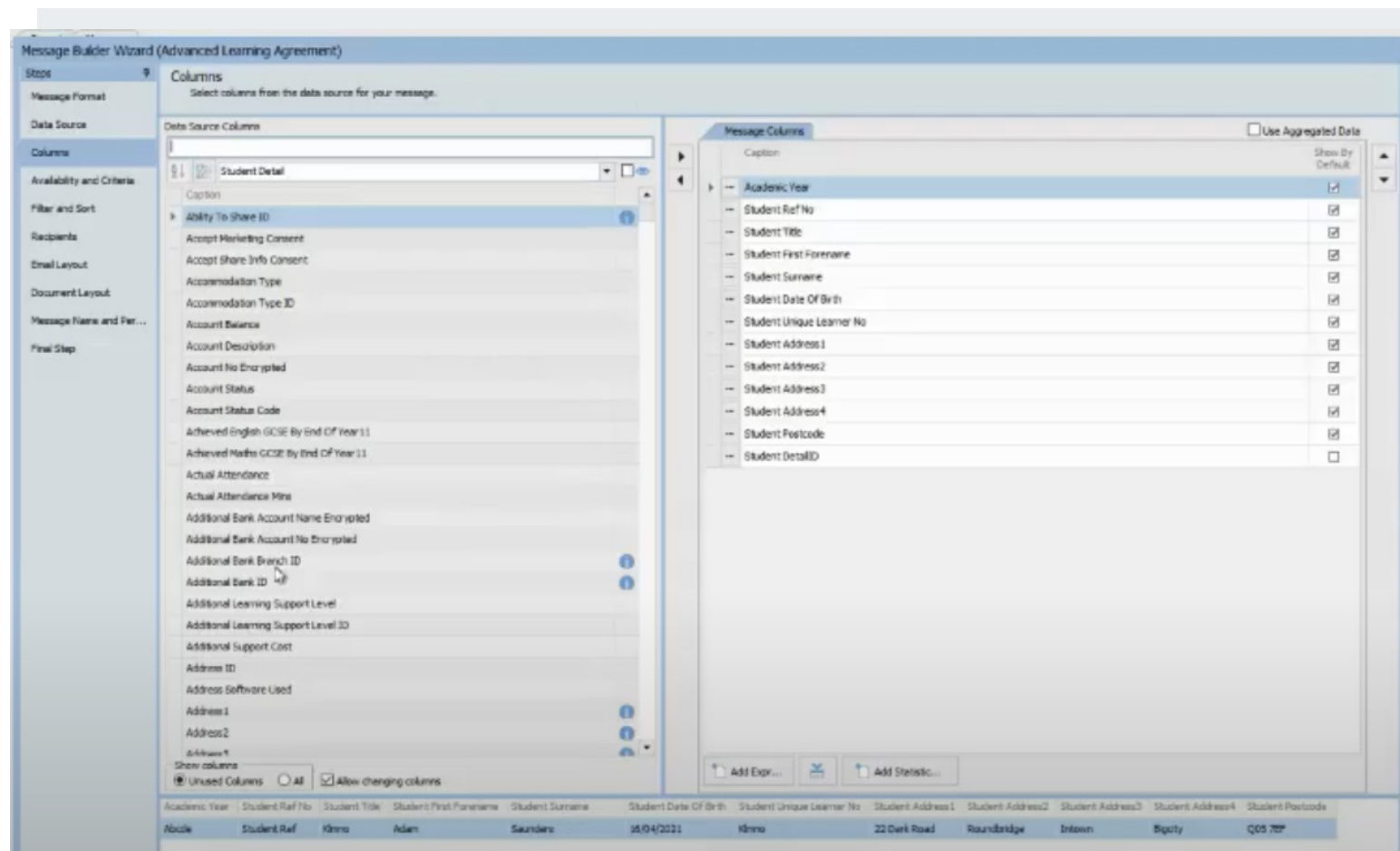


Step-By-Step Guide

Send A New Learner Form For eSignature

Step 1:

Build your form using Prosolution's form builder. Choose your information you require the learner to fill out (e.g. Name, address etc).



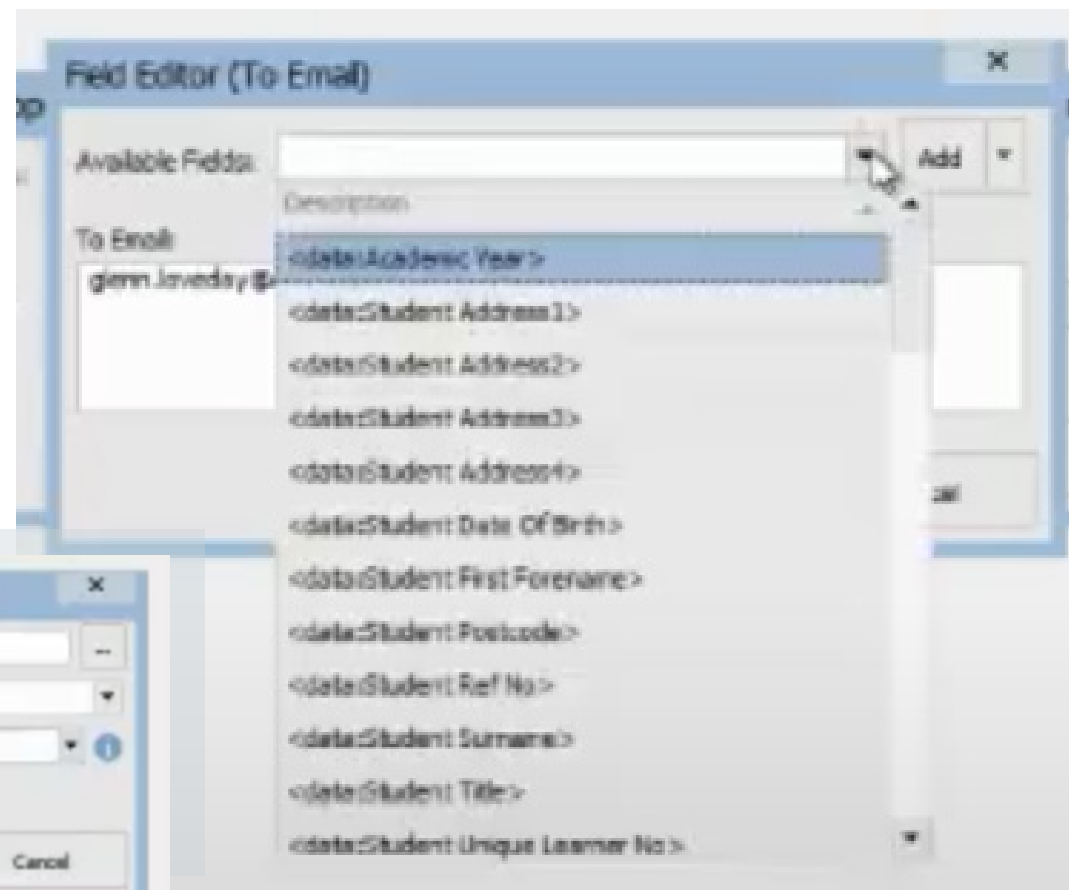
Step-By-Step Guide

Step 2:

Build the email message to your learner. This will be the email that contains the form for them to sign.

Select their email address from your database and select a personalisation token for the email (e.g. Learner First Name)

You can also determine whether they need to sign the document or if they just need to receive a copy.



Step-By-Step Guide

Step 3:

Check the form looks ok & has pulled through the information you built in step 1.
Click 'finish'.

And that's it!

Message Builder Wizard (Advanced Learning Agreement)

Step 3: Document Layout

Specify the template and data fields for the Document that will be produced

Document Format: ☒ Rich Text (.rtf) ☐ Plain Text (.txt) ☐ Word XML (.xml)

Editor Options: ☒ Use External Editor:

Estimated File Size: 111 KB

NOTE: Layout shown below may not be representative of actual document

Student Learning Agreement

This learning agreement confirms your programme of study for the academic year <data:Academic Year> and is current at the time of print.
This form is only valid when signed by a College representative and the Learner.

Name:	<data:Student Title> <data:Student First Forename> <data:Student Surname>
Student Ref No:	<data:Student Ref No>
Date of Birth:	<data:Student Date Of Birth, Format:dd-MMM-yy>
Address:	<data:Student Address1> <cmd.removeLinefeed><data:Student Address2> <cmd.removeLinefeed><data:Student Address3> <cmd.removeLinefeed><data:Student Address4> <data:Student Postcode>
Unique Learner No:	<data:Student Unique Learner No>

<SubReport:Student Learning Agreement - Enrolments>

I confirm that I have completed a pre-entry process with the College. I have also received appropriate advice, guidance and support regarding my chosen programme, including the consideration of entry requirements, fees, suitability and progression opportunities (where applicable). I confirm that I have received a copy of the College Code and I agree to abide by it.

Signature of Student:	Signature on behalf of the College:
<envelope:Recipient 1 Signature>	Assistant Principal, Information and Planning
Date:	Date:
<envelope:Recipient 1 Date Signed>	<system:now>

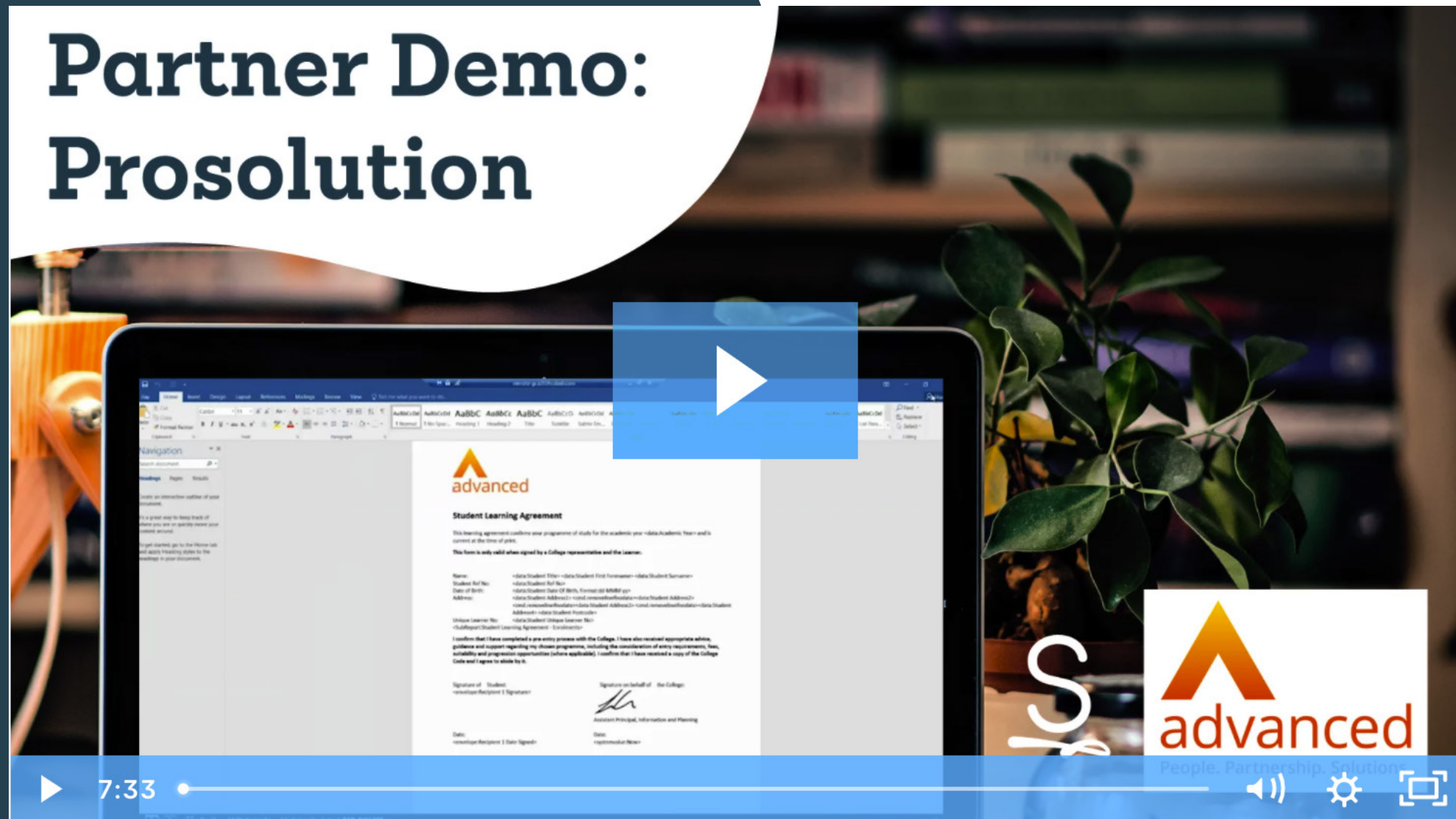
Created: demo On 17/04/2020 15:10:26, Last Modified: demo On 15/04/2021 09:13:35

Next >

Finish

Watch Prosolution's eSign Demo

Partner Demo: Prosolution



What is Signable?

How does it work?

How can you send out forms & agreements for electronic signature using Prosolution?



How eSigning Works

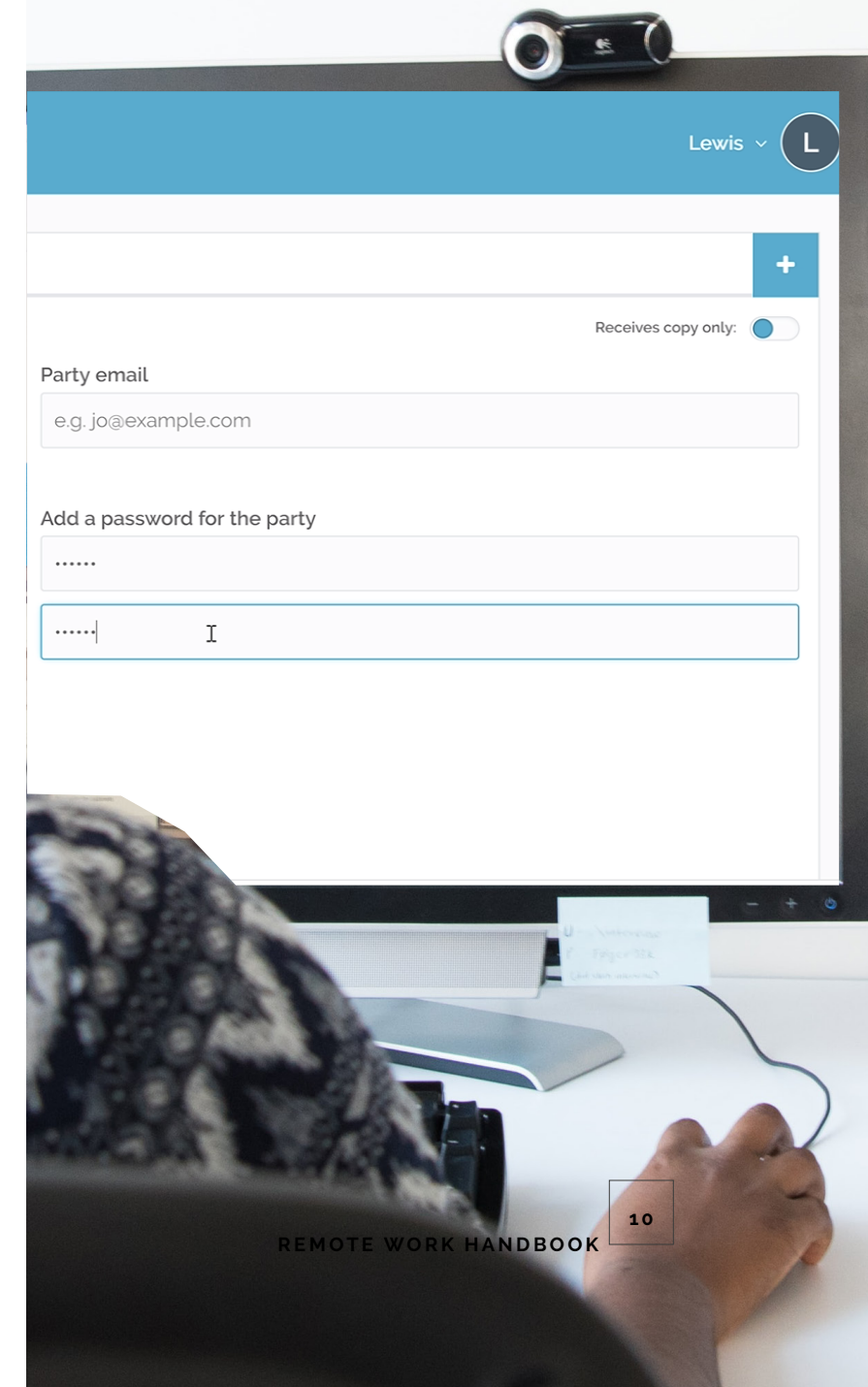
With the help of Signable, further education providers are able to bring their processes into the 21st century and save crucial time every day.

But, what is Signable and how can you use it for your other processes?

Signable is a UK based electronic signature provider that allows professionals to send and sign any document electronically.

By uploading your PDF or Word documents you can set out the information 'fields' you wish the signer to complete and they will receive the document via an encrypted email to sign there and then.

Once the document is signed by all parties you'll receive a certificate of authenticity and an 'audit trail' showing all actions that occurred on the document for full transparency and security. It's then stored in your Signable account for access only by you.



eSigning Security

There's a lot of comfort and peace of mind in pen and paper. However, there's also a lot of false security.

Where eSigning's security comes into play for most businesses is that it tracks each signer's digital imprint. Not the cosmetic look of the signature. This is a lot more reliable, and easier to prove, than when a traditional signature is concerned.

eSignature's security is reinforced by ensuring these steps are logged at every point on your document's journey:

- All interactions are 100% encrypted via 256-bit AES/RSA encryption
SSL standard from start to finish
- Any change to documents' unique digital signature is immediately flagged for inspection
- Every action is logged in full audit trail



Benefits of going digital

Speed

Put simply - eSignatures reduce turnaround time massively. Around 80% quicker on average. And when attention is taken away from chasing clients, it can be turned to more important areas of your work.

Automation

Paperwork is a thing of the past when you can send and sign all your documents and contracts through Signable.

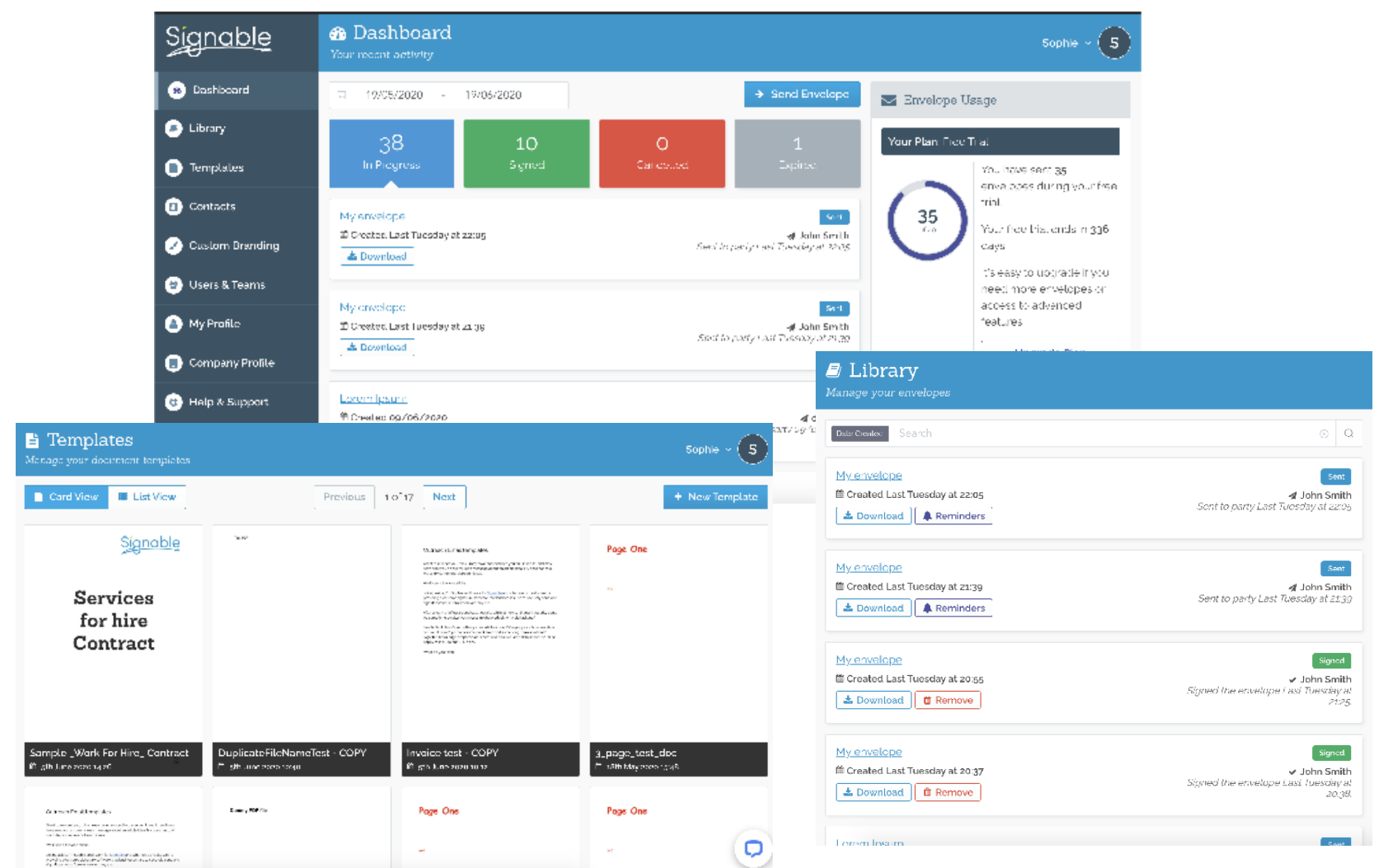
You're able to access your files remotely on any device and get signed documents back within the day.



Signable's Features

Simple user interface

With a range of features to make sending documents even easier and faster, our platform is one of the easiest to use on the market.



Pricing Breakdown

INTRO TO E-SIGNATURES



We pride ourselves on our customer experience and part of that is being flexible and grow with you.

That means you can switch plans at any time and you won't be charged for the switch.

We also offer a Pay As You Go plan so you have full control over your spend.

	PAYG £1.50 /ENVELOPE	SMALL £21 +VAT/MTH	MEDIUM £49 +VAT/MTH	LARGE £119 +VAT/MTH	CORPORATE £199 +VAT/MTH	BESPOKE PLAN & COSTS
# ENVELOPES / MTH	...	50	150	400	750	750+
UNLIMITED USERS	✓	✓	✓	✓	✓	✓
UNLIMITED TEMPLATES	✓	✓	✓	✓	✓	✓
ADD YOUR BRANDING		✓	✓	✓	✓	✓
API ACCESS		✓	✓	✓	✓	✓
TEAMS & PERMISSIONS			✓	✓	✓	✓
IP ALLOWLISTING				✓	✓	✓
ACCOUNT MANAGER				✓	✓	✓

A man with a beard is looking at a laptop screen. The laptop has an Apple logo. In the background, there is a framed abstract painting.

Signable

**Try our 14 day free trial and
see the results yourself!**

Get started